

1.0 Rules Governing use of Certificate and Accreditation Logo:

1.1 CEREIV Mark of Accredited Registration

1.1.1 Where audited activities are within CEREIV scope of accredited operations, certified companies may use the CEREIV Mark of Accredited Registration on stationery and literature. The control, use, withdrawal and cancellation of this registration mark are governed by the regulations published by the Accreditation Body governing the use of the accreditation mark given in Appendix 1.

1.1.2 Where certified company uses the CEREIV Mark of Accredited Registration, the CEREIV Mark of Accredited Registration shall be on the same sheet of paper as the company's own name or logo. The CEREIV Mark of Accredited Registration shall not take prominence over the company's own name or logo, and may not be less than 20 mm, unless specifically agreed in writing.

1.1.3 The CEREIV Mark of Accredited Registration shall not be used on any document unless the document relates in whole or in part to activities within the scope of registration. This shall not prevent inclusion of the logo on stationery or marketing literature.

1.2 Regulations

1.2.1 Where certification is issued within the scope of CEREIV accreditation, certified companies are sent Regulations Governing Use of the Certificate, CEREIV Mark of Accredited Registration and Logo.

1.2.2 Where certification is outside the scope of CEREIV accreditation; CEREIV will not issue the accredited certificate. CEREIV certificate will not contain accredited registration mark.

1.3 Suspension or Withdrawal of Certification

10.1 CEREIV reserves the right to suspend or withdraw certificate upon evidence of a breach of the Certification Rules or misuse of the CEREIV Mark of Accredited Registration or Advertising Logo.

1.3.2 CEREIV may prescribe corrective actions to remedy the breach within a realistic time limit for implementation in accordance with CEREIV Rules of Certification.

1.3.3 Certificated companies have the right of appeal as indicated in the Certification services.

1.4 Termination of Certification

1.4.1 Both CEREIV and certified companies have an individual right to terminate the contract for registration as per any specific contract terms, the Certification Rules - and any other agreement pertaining to each client.

1.4.2 Upon termination of certification howsoever determined, the company shall forthwith:
1.4.2.1 Cease use and distribution of any stationery or literature bearing the CEREIV Mark of Accredited Registration.

1.4.2.2 Cease use or application of the CEREIV Mark of Accredited Registration

1.4.2.3 Return to CEREIV appropriate Certificate(s) of Compliance or confirm and Advertising Logo. in writing the withdrawal and subsequent destruction of the documents.

1.5 Regulations Governing Use of the Certificate, Mark of IAS Accredited Registration and Logo

1.5.1 General Conditions

a. Certification is subject to the Certification Rules and Scheme Addendum where applicable.

b. CEREIV reserve the right to carry out such verification as deemed necessary to confirm continuing satisfactory performance.

c. Certification does not discharge or lessen companies' responsibilities, statutory or otherwise.

d. Certified Companies may only use applicable certification granted to them, i.e. ISO 27001:2013.

e. Each Certified Organization accepts and assumes sole responsibility for understanding and satisfying all applicable organizational and legal requirements related to the use and/or display of the Certification Mark. Among other requirements, each Certified Organization is responsible for ensuring that the use of any Certification Mark in professional and business-related materials (e.g., stationery, signs, business cards, advertisements) is consistent with this Policy, and is not in conflict with applicable laws.

f. The Mark must not be used by the Certified Organization on a product or product packaging seen by the consumer or in any other way that may be interpreted as denoting product conformity.

g. The Mark must not be applied to laboratory test, calibration or inspection reports.

h. The Certified Organization is committed to immediately discontinue its certified status and use of Certification Mark and all advertising matters that contain reference to the same upon notice of withdrawal of certification from CEREIV on following grounds a) Expiration of certification b) Revocation of certification on violation of written guidelines

1.5.2 Certificate of Compliance

a. Upon successful completion of the decision making a Certificate is issued detailing the standard or other normative documents against which the certification is granted, company's scope of certification, accreditation body and accreditation number, the company name and the registration address, period of validation and registration number.

- b. Any subsidiary companies, site addresses or product/ activities not included in the Certificate of Registration or appendix are not incorporated and must be treated as such.
- c. The Certificate remains at all times the property of CEREIV its display or use being subject to continued and effective registration.
- d. The Mark is personal to the Certified Organization and may not be transferred or assigned to any other individual, organization, business, or entity.

1.5.3 Publicity

- a. The CEREIV Mark of Accredited Registration is restricted to stationery and publicity material, which relates to the Company's scope of registration. This can include brochures, product cards. Accredited Mark cannot be used on the name card of registered company.
- b. The use of the CEREIV advertising logo is restricted to company stationery, literature and advertisements. CEREIV logo cannot be used on the name card of registered company.
- c. The registered Company may use the certificate number (Ex: CEREIV2001001) in association with the appropriate CEREIV Mark of Accredited Registration or Advertising Logo.
- d. In some situations, clients may not wish their certificate to display the accredited registration mark. In this case the certificate should then contain the following information: "This certificate is an accredited certificate, issued under the accredited scope, granted to CEREIV by IAS".

10.5.4 Rules For the use of The Mark of Accredited Registration

- a. The appropriate CEREIV Mark of Accredited Registration shall not be used on products, packaging, documentation or certificates, which could imply product conformance. The accreditation mark may not be used on vehicles or flown from flags.
- b. The CEREIV Mark of Accredited Registration may be uniformly enlarged or reduced, but shall not be greater than the height of the members own letterhead or logo, and not less than 20 mm.
- c. The CEREIV Mark of Accredited Registration when used will be displayed on the same sheet of paper as the company's own name or logo. The appropriate CEREIV Mark of Accredited Registration shall not take prominence over the Company's own name or logo.
- d. The mark of accreditation must not be applied to laboratory test reports, certificates of conformance, or calibration reports as reports maybe deemed to be products in this context.

e. The appropriate CEREIV Mark of Accredited Registration shall be reproduced in a single color which may be orange, black, dark blue or gold, or in the case of pre-printed letterhead paper the predominant color of the letterhead.

f. The appropriate CEREIV Mark of Accredited Registration shall not be used on any document unless the document relates in whole or in part to activities within the scope of registration.

g. The registered company shall identify the scope of registration to which the Certificate applies when using the CEREIV Mark of Accredited Registration or Advertising Logo in any context where the scope of registration is open to doubt.

h. If different system applies for different accreditation body's CEREIV certification, related accredited CEREIV should be clearly referred.

1.5.5 Use of Accreditation Body Logos

1.5.5.1 Use of IAS accreditation mark

1.5.5.2 In no case will the IAS logo be used on a stand-alone basis. A client certified by CEREIV may use the IAS accreditation logo only in combination with the CEREIV Logo on the supplier's stationery and literature, subject to the conditions below and as specified earlier in this document. The IAS logo shall be printed directly beside the CEREIV Logo, and shall not appear more conspicuous than the CEREIV Logo. It should not create the impression that CEREIV's client is accredited by the IAS.

1.5.5.3 Use of logos, logos or names of other organizations on the same document that the IAS/CEREIV logos are used, shall in no way give the impression that these organizations have been either accredited by the IAS or have been certified by CEREIV.

1.5.5.4 For each management system certified by CEREIV, the client will be issued with a registration logo which is distinctly different from any other logo, including other logos used by CEREIV itself.

1.6 Suspension of Registration

a) In case a registered company is suspended for all or part of the certified activities, the company shall not publish results under certification concerning the suspended activities. The use of the CEREIV mark of accredited registration on letters, other than quotations, proposals, p.o., brochures or web site, is permitted during the time of suspension, for no longer than 6 months from the day of suspension.

Use of the Accreditation Body Logos is permitted in accordance with the rules specified above and the extra requirements identified in the following sections:

- b) CEREIV reserves the right to suspend or withdraw registration upon evidence of a breach of the Certification Rules or misuse of the appropriate CEREIV Mark of Accredited Registration or Logo.
- c) CEREIV may prescribe corrective actions to remedy the breach within a realistic time limit for implementation, normally one month.

1.7 Policy Violation and Related Actions

Following receipt of information that an inappropriate or unauthorized use of the Mark may have occurred, CEREIV Advisory LLP, in consultation with legal counsel, will determine if appropriate response actions will be taken. CEREIV Advisory LLP may take any of the following actions, or other appropriate measures. A Certified Organization is required to cooperate fully in the review and resolution of such matters.

- a. A copy of the alleged inappropriate or unauthorized Mark or designation use will be obtained and reviewed to determine whether a violation of the policy has occurred;
- b. Upon determination of a policy violation, written correspondence will be issued by an authorized CEREIV Advisory LLP representative to the Certified Organization(s) involved, explaining, among other items: the nature of the objectionable or unauthorized use; the relevant CEREIV Advisory LLP policy and law; and, the requirement that the Certified Organization cease and desist from the objectionable or unauthorized use immediately and in the future;
- c. Upon determination of a policy violation, written correspondence will be sent by an authorized CEREIV Advisory LLP representative to the Certified Organization(s) involved, requesting that the Certified Organization accept and sign an agreement to, among other items: cease the existing objectionable or unauthorized use; abide by all terms of the CEREIV policy in the future; and, provide corrected copies of all offending materials; and,
- d. Where a Certified Organization using the Mark in an objectionable or unauthorized manner fails to respond to, or refuses to comply with, CEREIV (I) requirements to cease and desist from such use, the Board may initiate appropriate legal actions and/or disciplinary proceedings, as set forth in the policy.